# goLance GDPR Privacy Statement for EU Users

### **Preliminary**

Notice to the EU Users of our Website and Services: this Privacy Statement has been prepared in fulfillment of the obligations under The EU General Data Protection Regulation (GDPR) as of May the 25th, 2018, which replaces the Data Protection Directive 95/46/EC, as well as the provisions of the ePrivacy directive – more specifically Article 5(3) Directive 2002/58/EC of the European Parliament and of the Council of 12 July 2002 concerning the processing of personal data and the protection of privacy in the electronic communications sector, as updated by Directive 2009/136 / EC, concerning Cookies.

This version of our Privacy Statement was updated on May the 25th, 2018.

More info about the GDPR and its requirements:

https://www.eugdpr.org/

https://www.eugdpr.org/key-changes.html

https://www.eugdpr.org/gdpr-faqs.html

# goLance GDPR Privacy Statement and goLance Privacy Policy

Our Privacy Policy regulates all privacy-related matters for all users (regardless of their location or citizenship) of our Website and Services in general.

Our GDPR Privacy Statement represents a legal document that regulates the privacy-related matters of the specific group of our users, who are living and working in the EU.

Both legal documents apply to the EU users, while Privacy Policy applies only to the non-EU users.

Please note that you are required to inform us directly and immediately, if you can't or won't accept the requirements and regulations of this Privacy Statement and/or Privacy Policy by sending us an email at <a href="mailto:legal@golance.com">legal@golance.com</a>.

## **Privacy Data Collecting and Processing**

When you interact with our website and/or services, you may be required to provide different types of personal data. Please note that you have a choice to decline the disclosure of your private information partially or completely. However, you should be aware that some pieces of your personal information are required for you to use all the features on our website.

The sole purpose of our data collecting and processing activities is to improve the quality of our services and website content, including your overall user's experience. Should you have any concerns, questions, or suggestions regarding our Policy or your personal information feel free to reach us by using the following email: <a href="mailto:legal@golance.com">legal@golance.com</a>

## **Privacy Data Security and Breaches**

We are doing our very best to protect your private information. We protect it both offline and online.

Your privacy information you share with us has been stored in the following way:

On servers owned, controlled, and hosted in the USA, which is protected by us in a safe environment and locked facility, constantly guarded and monitored according to the USA data privacy protection regulations and laws.

On the servers controlled and/or owned by us when the private data is collected and processed by the third-parties in our name and on our behalf in the USA according to the USA data privacy protection regulations and laws.

Please note that your information can be processed outside the USA by our various service providers. We can't accept the responsibility for potential privacy issues associated with these providers.

Updating and maintaining your personal information for the purposes and in the cases regulated by this Policy Statement is the responsibility of every user at an individual level.

You hereby accept that we can retain your private information as long as it is necessary to provide our services and maintain our website. Even when you unsubscribe and request us to remove your private information, some pieces may be retained for the above-mentioned purposes and reasons.

When requested, your data will be deleted from our user databases. Nevertheless, you should be aware that your private information may remain available in some of our documents generated prior to your request. These pieces of your private information will be aggregated and anonymized for research and statistical purposes. This information may be retained on our back-ups systems despite the fact that it wouldn't be possible to access it by any of our staff for any operational or business purposes.

In an eventuality of the privacy data breach, we will inform you immediately as soon as we become aware of such an incident, in less than 72 hours. You will get a report in writing, which includes all of your personal data we believe have been exposed during the breach.

If the data breach occurs, we will keep you posted about our steps to notify the authorities, assess the impacts, identify the causes, and prevent future similar unwanted events. Our activities in these matters will always include a report in writing submitted to you in an electronic form.

#### Cookies

The use of cookies on our website for the EU users has been regulated by the EU Directive on cookies Article 5(3) that gives you an option to choose whether or not you will accept our cookies while using or accessing our website. In case you decide not to install the cookies while accessing and visiting our website, you should be aware that your user's experience may be limited and that you may not access to all of our website's features.

### **Data Control, Protection, and Erasure**

Please note that you are fully entitled to request from us the information as to whether or not personal data concerning you is being processed, where and for what purpose. Furthermore, we shall provide a copy of the personal data, free of charge, in an electronic format, if required by you.

Your right to be forgotten entitles you to have our data controller erase your personal data, cease further dissemination of the data, and potentially have third parties halt processing of the data. Please note that there are certain conditions for erasure have to be met, such as that the data in question are no longer being relevant to original purposes for processing, or that you insist on withdrawing by giving us your consent.

As a user, you have the right to express your discontent with the way we collect and process your private data. Rest assured that we will carefully evaluate your complaint, you have to submit in writing by using the following email: <a href="mailto:legal@golance.com">legal@golance.com</a>

In a case, we can't address your concerns to your satisfaction as regulated in this Privacy Statement, we will notify you accordingly and give you an option to express your intention not to further use our website and services, and not to be obliged by our Privacy Policy and/or Privacy Statement.

At any given moment you are entitled to ask the following:

Access your privacy data;

Have private data inaccuracies corrected and/or changed;

Have your private data erased in accordance with this Policy's requirements;

Prevent any kind of direct marketing, automated decision-making and profiling;

The right to safely move your privacy data from one IT environment to another, if that's possible and in accordance with our Policy's requirements;

You have the right to receive a copy of the personal information held by us unless your demand is unfounded or excessive in its nature when we are entitled to refuse it:

#### **Miscellaneous**

If some Policy Statements sections or parts become partially or completely unenforceable or invalid, then the sections or parts that remain will be treated as fully valid and obligatory.

By accepting our Policy Statement, you also accept the requirement, that any potential claim, request, dispute or some other relevant issue associated with this Policy Statement is to be submitted, discussed, and examined within the limited period of time, previously mutually agreed upon and accepted by both parties. After that particular period of time expires and/or no longer that one year these claims, requests, disputes or other issues are to be treated and accepted as successfully solved and closed. This means that the current state of affairs can't influence the exclusion of possibility for their reexamining or reopening.

Please note that being a small company we are not required to appoint a Data Protection Officer. However, we will carefully evaluate all of your privacy-related concerns, suggestions, and complaints, you can share with us by using the following email: <a href="mailto:legal@golance.com">legal@golance.com</a>